

**NOTICE OF THE
PERSONNEL COMMITTEE MEETING
OF THE
ARIZONA PROSECUTING ATTORNEYS' ADVISORY COUNCIL**

AGENDA

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Arizona Prosecuting Attorneys' Advisory Council (APAAC) and to the general public that APAAC will hold a Personnel Committee meeting open to the public on Tuesday, July 26, 2016 at 9:30 a.m. in the APAAC office located at 1951 West Camelback Road, Suite 202, in Phoenix. The toll-free call-in number to appear telephonically is **1-888-238-5279** - your meeting ID is **9890052100** followed by the # sign and the PIN is **1951**. Videoconferencing via SCOPIA is also available.

Pursuant to the Americans with Disabilities Act, APAAC endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact Elizabeth Iniguez-Reyna at (602) 542-7222 at least 24 hours prior to the meeting so that an accommodation can be arranged.

A copy of the Agenda for the meeting will be available at the Council Offices at least twenty-four (24) hours in advance of the meeting. You may visit the APAAC website at <http://apaac.az.gov> to access this Agenda. Click on the Event Calendar icon on the left and select the meeting date on the Calendar.

Personnel Committee members:

Bill Montgomery – Chair
Tobin Sidles
George Silva
Jon Smith
Matt Smith

The Agenda for this meeting is as follows:

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| I. Call to Order (Two Minutes) | BILL MONTGOMERY
Information only |
| II. Roll Call (Two Minutes) | BILL MONTGOMERY
Information only |

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| III. Revised APAAC Employee Handbook
(Fifteen minutes) (Attachments) | ELIZABETH ORTIZ
Possible Action
P – F - T |
| IV. APAAC Legislative & Communication Liaison
Job Description and Salary Schedule
(Fifteen minutes) (Attachments) | ELIZABETH ORTIZ
Possible Action
P – F - T |
| V. APAAC Office Volunteer Project (Five Minutes) | ELIZABETH ORTIZ
Possible Action
P – F - T |
| VI. Next Personnel Committee Meeting (Two Minutes)
<ul style="list-style-type: none">• TBA | BILL MONTGOMERY
Information only |
| VII. Call to the Public (Two Minutes) | BILL MONTGOMERY
Information only |
| VIII. Adjournment | BILL MONTGOMERY |