



OSAM Scanning Services

OSAM, Inc. provides essential services to convert your existing archives, large or small, into a digital solution or document management system. Our capabilities include high volume document paper scanning, microfilm scanning, microfiche scanning, aperture card scanning and large format scanning.

OSAM has been working with document conversion processes for decades. Our experienced team can convert your documents to a variety of image formats including TIFF, JPEG, and searchable PDF.

- Document Scanning: onsite, offsite back file or day forward scanning services of any magnitude
- Microfilm and Microfiche Scanning: bitonal and grayscale scanning solution to handle film inconsistencies providing legibility standards above the competition
- Aperture Card Scanning: capture your images in bitonal or grayscale and index utilizing hollerith punch code or header information
- Large Format Scanning: construction drawings, as-builts, maps and aerial photos scanned to meet your quality standards

OSAM's document scanning and conversion services offer a turnkey solution for paper to digital to archival film. We provide an efficient document conversion procedure specific to each client, allowing access to documents anywhere, anytime. Our off-site storage/backup service improves disaster recovery, facilitates the green initiative, and reduces storage, equipment and other facility costs.

Please contact OSAM to speak with a certified document specialist.

www.osaminc.com/products/document-scanning/documentconversion.htm

OSAM INC
DOCUMENT SOLUTIONS

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CAPTURE



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