

ARIZONA PROSECUTING ATTORNEYS' ADVISORY COUNCIL
FINANCE COMMITTEE
MINUTES

September 29, 2016

The meeting of the Finance Committee of the Arizona Prosecuting Attorneys' Advisory Council ("APAAC") was called to order by Mr. Derek Rapier on Thursday, September 29, 2016, at 9:02 a.m. at the APAAC Office, located at 1951 W. Camelback Road, Suite 202, in Phoenix, Arizona.

ROLL CALL

Finance Committee Members Present

Derek Rapier – Chair	Greenlee County Attorney (Telephonic)
Brad Carlyon	Navajo County Attorney (Telephonic)
Bill Montgomery	Maricopa County Attorney (Telephonic)
Sheila Polk	Yavapai County Attorney (Telephonic)
Tobin Sidles	Oro Valley Town Prosecutor (Telephonic)

Finance Committee Members Absent

John Belatti	Mesa City Prosecutor
Jon Smith	Yuma County Attorney

Staff Present

Elizabeth Ortiz	Executive Director
Diana Cooney	Office Manager

MINUTES OF THE AUGUST 31, 2016, MEETING

Mr. Derek Rapier presented the minutes from the August 31, 2016, Finance Committee meeting. Mr. Tobin Sidles made a motion, seconded by Mr. Bill Montgomery, to approve the minutes. Motion carried.

APAAC FINANCIAL REPORTS FOR AUGUST 2016

Ms. Diana Cooney presented APAAC's August 2016 financial reports for review and approval by the committee. Discussion followed on the subject of declining revenue and how APAAC is poised to respond financially with changes to its future expenditures. Ms. Elizabeth Ortiz stated that the Best Practices Committee will be meeting next week to discuss parameters for the APAAC 2017 Annual Prosecutor Conference. Mr. Sidles also added that staff can modify other FY17 seminars if revenue continues to decline and adversely impacts the remaining budget. Mr. Sidles made a motion, seconded by Mr. Montgomery, to accept the August 2016 financial reports as presented, with a recommendation to the Council for approval. Motion carried.

NEXT FINANCE COMMITTEE MEETING

The next Finance Committee meeting is scheduled for Tuesday, November 22, 2016, at 9:00 a.m.

CALL TO THE PUBLIC

Ms. Ortiz reported that APAAC has reposted its employment ad to fill the new Legislative and Communication Liaison position. While APAAC's human resource consultant received approximately 100 resumes in response to the original posting, only one candidate was selected to move on to the second interview. Ms. Ortiz is optimistic that the second round of applications will also generate quality candidates for final consideration.

ADJOURNMENT

Mr. Rapier adjourned the meeting at 9:24 a.m.