

ARIZONA PROSECUTING ATTORNEYS' ADVISORY COUNCIL
FINANCE COMMITTEE
MINUTES

June 9, 2016

The meeting of the Finance Committee of the Arizona Prosecuting Attorneys' Advisory Council (APAAC) was called to order by Ms. Sheila Polk on behalf of Chair Derek Rapier on Thursday, June 9, 2016, at 11:00 a.m. at the APAAC Office, located at 1951 W. Camelback Road, Suite 202, in Phoenix, Arizona.

ROLL CALL

Finance Committee Members Present

Sheila Polk	Yavapai County Attorney (Telephonic)
Tobin Sidles	Oro Valley Town Prosecutor (Telephonic)
Jon Smith	Yuma County Attorney (Telephonic)

Finance Committee Members Absent

Derek Rapier – Chair	Greenlee County Attorney
Brad Carlyon	Navajo County Attorney
John Belatti	Mesa City Prosecutor
Bill Montgomery	Maricopa County Attorney

Staff Present

Elizabeth Ortiz	Executive Director
Diana Cooney	Office Manager

MINUTES OF THE MAY 4, 2016, MEETING

Ms. Sheila Polk presented the minutes from the May 4, 2016, Finance Committee meeting. Mr. Tobin Sidles made a motion, seconded by Mr. Jon Smith, to approve the minutes. Motion carried.

APAAC FINANCIAL REPORTS FOR APRIL 2016 AND MAY 2016

Ms. Polk presented APAAC's April 2016 and May 2016 financial reports for review and approval by the committee. Mr. Sidles made a motion, seconded by Mr. Smith, to accept the financial reports as presented, with a recommendation to the Council for approval. Motion carried.

REVIEW OF APAAC FY2016-17 DRAFT BUDGET (version 2)

Ms. Polk stated that APAAC staff is researching a possible retroactive adjustment to APAAC's salary step schedule, which may impact the FY17 draft budget currently before the committee for review. Ms. Polk requested the remainder of the agenda be tabled and a follow-up Finance Committee meeting scheduled for Tuesday, June 9, 2016, at 9:00 a.m. to allow staff

to report on the possible application of the salary step schedule adjustment and to modify the draft budget, if necessary.

Ms. Elizabeth Ortiz stated a Finance Committee meeting could be held on Tuesday, June 14, 2016, at 9:00 a.m., in a time slot held for the recently cancelled Executive Committee meeting.

Agenda item tabled.

NEXT FINANCE COMMITTEE MEETING

Next Finance Committee meeting scheduled for Tuesday, June 14, 2016, at 9:00 a.m. at the JW Marriott Tucson Starr Pass Resort, in conjunction with the APAAC 2016 Annual Prosecutor Conference.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Ms. Polk adjourned the meeting at 11:18 a.m.