

ARIZONA PROSECUTING ATTORNEYS' ADVISORY COUNCIL
FINANCE COMMITTEE
MINUTES

January 21, 2016

The meeting of the Finance Committee of the Arizona Prosecuting Attorneys' Advisory Council was called to order by Chair Derek Rapier on Thursday, January 21, 2016, at 9:01 a.m. at the APAAC Office, located at 1951 W. Camelback Road, Suite 202, in Phoenix, Arizona.

ROLL CALL

Finance Committee Members Present

Derek Rapier – Chair	Greenlee County Attorney (Telephonic)
Bill Montgomery	Maricopa County Attorney (Telephonic)
Sheila Polk	Yavapai County Attorney (Telephonic)

Finance Committee Members Absent

John Belatti	Mesa City Prosecutor
Brad Carlyon	Navajo County Attorney
Barbara LaWall	Pima County Attorney
Tobin Sidles	Oro Valley Town Prosecutor
Jon Smith	Yuma County Attorney

Staff Present

Elizabeth Ortiz	Executive Director
Diana Cooney	Office Manager

Guests

David Smutzer	Pima County Attorney's Office (Telephonic)
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MINUTES OF THE DECEMBER 2, 2015, MEETING

Ms. Sheila Polk made a motion, seconded by Mr. Bill Montgomery, to approve the minutes from the December 2, 2015, Finance Committee meeting. Motion carried.

APAAC NOVEMBER 2015 AND DECEMBER 2015 FINANCIAL REPORTS

Mr. Derek Rapier presented APAAC's November 2015 and December 2015 financial reports for review and approval by the committee.

Ms. Elizabeth Ortiz confirmed that, based upon year-to-date revenue trends and expenses, APAAC is not considering any modification of the existing budget for the remainder of fiscal year 2015-16. However, Ms. Ortiz stated that APAAC's draft budget for fiscal year 2016-17 will include a reduction in expenses.

Ms. Polk made a motion, seconded by Mr. Montgomery, to accept the financial reports as presented, for recommendation to the Council. Motion carried.

NEXT FINANCE COMMITTEE MEETING

The next meeting of the Finance Committee is scheduled for Thursday, February 18, 2016, at 9:00 a.m. in the APAAC office.

CALL TO THE PUBLIC

Ms. Ortiz stated that APAAC has opened a new business checking account at BMO-Harris exclusively for accepting incoming registration fees for its Annual Prosecutor Conference. APAAC is also applying for a BMO-Harris credit card, which will waive the minimum balance requirement for the new account and allow for business purchases to be charged to the card, thereby eliminating the necessity for staff to advance personal funds for business expenses.

ADJOURNMENT

Mr. Rapier adjourned the meeting at 9:11 a.m.