

ARIZONA PROSECUTING ATTORNEYS' ADVISORY COUNCIL
FINANCE COMMITTEE
MINUTES

March 23, 2016

The meeting of the Finance Committee of the Arizona Prosecuting Attorneys' Advisory Council was called to order by Chair Derek Rapier on Wednesday, March 23, 2016, at 9:00 a.m. at the APAAC Office, located at 1951 W. Camelback Road, Suite 202, in Phoenix, Arizona.

ROLL CALL

Finance Committee Members Present

Derek Rapier – Chair	Greenlee County Attorney (Telephonic)
Brad Carlyon	Navajo County Attorney (Telephonic)
Bill Montgomery	Maricopa County Attorney (Telephonic)
Sheila Polk	Yavapai County Attorney (Telephonic)
Tobin Sidles	Oro Valley Town Prosecutor (Telephonic)
Jon Smith	Yuma County Attorney (Telephonic)

Finance Committee Members Absent

John Belatti	Mesa City Prosecutor
--------------	----------------------

Staff Present

Elizabeth Ortiz	Executive Director
Diana Cooney	Office Manager

MINUTES OF THE FEBRUARY 18, 2016, MEETING

Mr. Derek Rapier presented the minutes from the February 18, 2016, Finance Committee meeting. Mr. Bill Montgomery made a motion, seconded by Mr. Jon Smith, to approve the minutes. Motion carried, with Ms. Sheila Polk abstaining.

APAAC FEBRUARY 2016 FINANCIAL REPORTS

Mr. Rapier presented APAAC's February 2016 financial reports for review and approval by the committee. Mr. Rapier noted that APAAC's share of the January 2016 CJEF funds received as February revenue was much lower than budget projections. Ms. Elizabeth Ortiz confirmed the variance was likely due to non-reporting and/or reporting errors by courts statewide to the State Treasurer. Ms. Ortiz added that the February 2016 CJEF funds recently received in March are higher than projected, which may reflect some self-correction in the reporting. Mr. Rapier requested Ms. Ortiz keep the Council informed of any substantial impact that future funding variances may have on APAAC's remaining fiscal year budget and trainings.

Mr. Rapier pointed out the addition of two new expense reports to APAAC's monthly financial reporting. Mr. Montgomery suggested the 3-year comparison expense report be modified to include a trend line on the report's graph.

Ms. Polk made a motion, seconded by Mr. Tobin Sidles, to accept the financial reports as presented for a recommendation to approve by the Council. Motion carried.

NEXT FINANCE COMMITTEE MEETING

The next meeting of the Finance Committee is scheduled for Thursday, April 14, 2016, at 9:00 a.m. in the APAAC office.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Mr. Rapier adjourned the meeting at 9:14 a.m.