



ARIZONA PROSECUTING ATTORNEYS' ADVISORY COUNCIL
POLICIES AND PROCEDURES

Date Approved:

POLICY: Training Registration Policy

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The Arizona Prosecuting Attorneys' Advisory Council's (APAAC) mission is to provide training to prosecutors across Arizona, in addition to their staff. In order to insure that APAAC's scarce resources are utilized in a manner which maximizes the quality and variety of training, attendee registration shall be permitted as follows:

1. APAAC Council members, attorneys employed full-time by APAAC, and all full-time prosecutors from an Arizona town, city, county or state prosecution office are eligible to register for and attend any legal seminar that is sponsored or co-sponsored by APAAC, provided space is available.
2. All attorneys employed part-time by APAAC and/or part-time prosecutors from an Arizona town, city, county or state prosecution office, who are not currently engaged in criminal defense work, are eligible to register for and attend any legal seminar, provided space is available, except for the annual Summer Conference, that is sponsored or co-sponsored by APAAC. Upon request, APAAC reserves the discretion to approve the registration and attendance of such part-time attorneys and/or prosecutors for the annual Summer Conference.
3. Former Council members, who are active members of the Arizona State Bar, and who are not currently engaged in criminal defense work, are eligible to register for and attend any legal seminar that is sponsored or co-sponsored by APAAC, provided space is available.
4. Attorneys who retired from full-time employment with APAAC, who are active members of the Arizona State Bar, and who are not currently engaged in criminal defense work, are eligible to register for and attend any legal seminar, except for the annual Summer Conference, that is sponsored or co-sponsored by APAAC, provided space is available. Upon request, APAAC reserves the discretion to approve the registration and attendance of such attorneys and/or prosecutors for the annual Summer Conference.
5. Full-time non-attorney staff in an Arizona town, city, county, or state prosecution office are eligible to register for and attend any APAAC seminar designated for support staff and/or legal assistants, provided space is available. Upon request, APAAC reserves the discretion to approve the registration and attendance of such non-attorney staff for legal seminars sponsored or co-sponsored by APAAC, including the annual Summer Conference.

6. APAAC reserves the discretion to approve the registration and attendance of full and/or part-time legal advisors from an Arizona town, city, county or state law enforcement agency, who are not currently engaged in criminal defense work, for legal seminars that are sponsored or co-sponsored by APAAC.

7. APAAC reserves the discretion to approve the registration and attendance of full and/or part-time federal, military, or tribal prosecutors from Arizona offices, who are not currently engaged in criminal defense work, for legal seminars that are sponsored or co-sponsored by APAAC.

8. APAAC reserves the discretion to approve the registration and attendance of full and/or part-time Arizona judicial officers, who are not currently engaged in criminal defense work, for legal seminars that are sponsored or co-sponsored by APAAC.

Eligibility to register and attend a training that is sponsored or co-sponsored by APAAC is separate from qualification for reimbursement for any travel-related expenses associated with attending the training.